

COMMONWEALTH OF VIRGINIA
WORKFORCE INVESTMENT ACT

VIRGINIA EMPLOYMENT COMMISSION

FIELD GUIDANCE MEMORANDUM #04-01

TO: LOCAL WORKFORCE INVESTMENT BOARDS

FROM: WIA DIVISION

SUBJECT: 2004 POVERTY AND 70% LOWER LIVING STANDARD INCOME LEVELS
100% LOWER LIVING STANDARD INCOME LEVELS for determining self-sufficiency under the Workforce Investment Act

DATE: JULY 1, 2004 (**EXPIRES JUNE 30, 2005**)

RESCINDS Field Guidance Memorandum #03-06, dated July 1, 2003

In Section 101 (25)(B), the definition of LOW-INCOME INDIVIDUAL- is defined as an individual, who:

(B) received an income, or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, payments described in subparagraph (A), and old-age and survivors insurance benefits received under section 202 of the Social Security Act (42 U.S.C. 402)) that, in relation to family size, does not exceed the higher of--

- (i) the poverty line, for an equivalent period; or
- (ii) 70 percent of the lower living standard income level, for an equivalent period.

The following guidelines are to be used in determining low-income eligibility. Poverty Guidelines are to be used for the "poverty line." The 70% Lower Living Standard Income Level appropriate to the applicant's place of residence should be used to determine eligibility, where appropriate.

The 100% of the Lower Level Standard Income Levels are to be applied when determining whether employment leads to self-sufficiency under Workforce Investment Act programs. The 100% levels *are not to be used to determine "low income" eligibility.*

2004 Poverty Guidelines for the 48 Contiguous States and the District of Columbia	
<u>Size of Family Unit</u>	<u>Poverty Guideline</u>
1	\$9,310
2	12,490
3	15,670
4	18,850
5	22,030
6	25,210
7	28,390
8	31,570

For family units with more than **8** members, add **\$3,180** for each additional member.

***Federal Register:** February 13, 2004 (Volume 69, Number 30); DEPARTMENT OF HEALTH AND HUMAN SERVICES; Subject: Annual Update of the HHS Poverty Guidelines*

70% Lower Living Standard Income Level Metro-Level – SOUTH Region	
<u>Size of Family Unit</u>	<u>70% LLSIL</u>
1	(\$7,080)
2	(11,590)
3	15,910
4	19,640
5	23,180
6	27,110

For the values in parentheses, the Poverty level is higher for the corresponding family size. For each family member above **6** add **\$3,930**. The above standards apply to all Local Workforce Investment Areas *except*:

Northern Virginia Manpower Consortium
Alexandria/Arlington Job Training Administration
And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
Culpeper County (Piedmont Workforce Network)
Fauquier County (Piedmont Workforce Network)
King George County (Bay Consortium)
Spotsylvania County (Bay Consortium)
Stafford County (Bay Consortium)
Warren County (Northern Shenandoah Valley)
Fredericksburg City (Bay Consortium)

*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level*

70% Lower Living Standard Income Level Non-Metro-Level – SOUTH Region	
<u>Size of Family Unit</u>	<u>70% LLSIL</u>
1	(\$6,690)
2	(10,960)
3	(15,050)
4	(18,570)
5	(21,920)
6	25,630

For the values in parentheses, the Poverty level is higher for the corresponding family size. For each family member above **6** add **\$3,710**. The above standards apply to all Local Workforce Investment Areas *except*:

Northern Virginia Manpower Consortium
 Alexandria/Arlington Job Training Administration
 And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
 Culpeper County (Piedmont Workforce Network)
 Fauquier County (Piedmont Workforce Network)
 King George County (Bay Consortium)
 Spotsylvania County (Bay Consortium)
 Stafford County (Bay Consortium)
 Warren County (Northern Shenandoah Valley)
 Fredericksburg City (Bay Consortium)

*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level*

70% Lower Living Standard Income Level Washington-Baltimore, DC/MD/VA/WV	
<u>Size of Family Unit</u>	<u>70% LLSIL</u>
1	(\$8,700)
2	14,250
3	19,560
4	24,140
5	28,490
6	33,320

For the values in parentheses, the Poverty level is higher for the corresponding family size. For each family member above **6** add **\$4,830**. The above standards apply to the following Local Workforce Investment Areas:

Northern Virginia Manpower Consortium
 Alexandria/Arlington Job Training Administration

And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
Culpeper County (Piedmont Workforce Network)
Fauquier County (Piedmont Workforce Network)
King George County (Bay Consortium)
Spotsylvania County (Bay Consortium)
Stafford County (Bay Consortium)
Warren County (Northern Shenandoah Valley)
Fredericksburg City (Bay Consortium)

*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level.*

UPDATED 2004 LOWER LIVING STANDARD INCOME LEVEL (100%) BY FAMILY SIZE

The following tables are used to determine the minimum level for establishing self-sufficiency criteria at the local level.

100% Lower Living Standard Income Level Metro Level – <i>SOUTH</i> Region SELF-SUFFICIENCY	
<u>Size of Family Unit</u>	<u>100% LLSIL</u>
1	\$10,100
2	16,550
3	22,730
4	28,050
5	33,100
6	38,710

For each family member above **6** add **\$5,610**. The above standards apply to all Local Workforce Investment Areas *except*:

Northern Virginia Manpower Consortium
Alexandria/Arlington Job Training Administration

And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
Culpeper County (Piedmont Workforce Network)
Fauquier County (Piedmont Workforce Network)
King George County (Bay Consortium)
Spotsylvania County (Bay Consortium)
Stafford County (Bay Consortium)
Warren County (Northern Shenandoah Valley)
Fredericksburg City (Bay Consortium)

*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level.*

100% Lower Living Standard Income Level Non-Metro-Level – SOUTH Region – SELF-SUFFICIENCY	
<u>Size of Family Unit</u>	<u>100% LLSIL</u>
1	\$9,550
2	15,650
3	21,490
4	26,520
5	31,300
6	36,600

For each family member above **6** add **\$5,300**. The above standards apply to all Local Workforce Investment Areas *except*:

Northern Virginia Manpower Consortium
 Alexandria/Arlington Job Training Administration
 And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
 Culpeper County (Piedmont Workforce Network)
 Fauquier County (Piedmont Workforce Network)
 King George County (Bay Consortium)
 Spotsylvania County (Bay Consortium)
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 Fredericksburg City (Bay Consortium)

*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level*

100% Lower Living Standard Income Level Washington-Baltimore, DC/MD/VA/WV- SELF-SUFFICIENCY	
<u>Size of Family Unit</u>	<u>100% LLSIL</u>
1	\$12,420
2	20,350
3	27,940
4	34,490
5	40,700
6	47,600

For each family member above **6** add **\$6,900**. The above standards apply to the following Local Workforce Investment Areas:

Northern Virginia Manpower Consortium
 Alexandria/Arlington Job Training Administration

And the following jurisdictions:

Clarke County (Northern Shenandoah Valley)
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Fauquier County (Piedmont Workforce Network)
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*Reference: **Federal Register**, June 25, 2004 (Volume 69, Number 122); Workforce Investment Act; Lower Living Standard Income Level.*